



**AGENDA**  
**Joint Operating Committee Meeting**  
**Tuesday, November 14, 2023**  
**Steel Center, Conference Room B**

**6:30 PM – Executive Session**

**7:00 PM – Regular Meeting**

Mr. David Schaap, President – Brentwood  
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall  
Mrs. Gail Hoppe – Bethel Park  
Mr. Roger Tachoir – Clairton City  
Mr. Travis Stoffer – Elizabeth Forward  
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park  
Mrs. Cara Karstetter – Steel Valley  
Mrs. Suzanne Downer – West Jefferson Hills  
Mrs. Debra Kostelnik – West Mifflin Area

**1. Call to order**

- 1.1.** Flag Salute
- 1.2.** Roll Call

**2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 6:00 PM on November 13, 2023.  
The meeting is open to the public to attend in-person.

**3. President Remarks**

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

**4. Student Presentations**

- **SkillsUSA**
- **National Technical Honor Society**

**5. Other Presentations**

- **Steel Center student chapter of the National Association of Home Builders, Mr. Ted Pavlack, Carpentry teacher**

**6. Minutes**

6.1. Approval of minutes from October 3, 2023.

**7. Financial ACTION ITEMS**

The Administration recommends the approval of the Finance items 7.1 to 7.4 as presented (enclosed and website attachment):

7.1. Treasurer's Report Ending September 30, 2023

7.2. Bills to be Approved

7.2.1 General Fund Check Register – Payments October 2023

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – Payments October 2023

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.2.6 Renovation Fund Expenses to be Ratified – Future Payments

7.3 Ratify Student Activity Report for September 2023

7.4 Renovation Fund Treasurer's Report Ending September 30, 2023

**8. Administrative ACTION ITEMS**

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

**8.1 Operations****8.1.1 Occupational Advisory Committee Members 2023-2024**

- Approve the following individuals to serve on the designated program area's Occupational Advisory Committee (OAC) for 2023-2024:
  - Joseph Shaffer, Sports Medicine & Rehabilitation Services

**8.1.2 Donations**

- Accept the donations from the following for materials used in HVAC program area as presented (enclosed and website attachment):
  - Habeggars
  - A-Tech Heating, Cooling & Refrigeration

**8.1.3 2024 JOC Board Meeting Calendar Dates**

- Approve the schedule of dates the Joint Operating Committee will meet during the 2024 calendar year (enclosed and website attachment).

**8.1.4 RACP Resolution**

- Approve the RACP Resolution 2324-001 as presented (enclosed and website attachment).

**8.2 Personnel****8.2.1 Assistant Principal Position**

- Ratify the hiring of **Kaitlyn Youngstead** as Assistant Principal with salary and benefits consistent with the Act 93 Agreement, as presented (enclosed and website attachment).

**8.2.2 Salary Increase for Executive Assistant**

- Approve the salary increase for **Executive Assistant, Ms. Tricia Cousino** retroactive to July 1, 2023, as presented.

**8.3 Conferences, Seminars & Competitions****8.3.1 National Association of Home Builders Student Competition**

- Approve **Steel Center staff (2) and students (5)**, as listed below, to attend the **National Association of Home Builders 2024 International Builders' Show** February 26-28, 2024, in Las Vegas, Nevada at an approximate cost of **\$8,000**. Funding in the amount of **\$3,500** has been awarded through the National Housing Endowment, Travel Scholarship Program for the International Builders' Show (IBS), and **\$1,000** by the Builders Association of Metropolitan Pittsburgh (BAMP):
  - Theodore Pavlack, Carpentry teacher
  - Michelle Thiry, Student Services Secretary
  - Amara Pandocchi, South Allegheny
  - Conner Garden, Thomas Jefferson
  - Billy Kelly, Baldwin-Whitehall
  - Ethan Boyle, Elizabeth Forward
  - Jayden Colorado, West Mifflin

**9. Facilities ACTION ITEMS**

**10. Renovation Update**

**11. Superintendent of Record Report**

**12. Solicitor's Report**

**13. Information Items**

**13.1. JOC Brief** (enclosed and website attachment).

**13.2. Policy 103.1 Nondiscrimination – Qualified Students With Disabilities**

- Second read of amended Policy 103.1 Nondiscrimination – Qualified Students With Disabilities (distributed with the October 2023 materials).
- Approve the amended Policy 103.1 Nondiscrimination – Qualified Students With Disabilities

**14. Other Business**

**15. Visitor Comments**

**16. Adjournment**

**NEXT MEETING: Tuesday, December 12, 2023**